



# The Management Group Associates, Inc.

A FULL SERVICE PROFESSIONAL PROPERTY MANAGEMENT COMPANY

April 7, 2025

## NOTICE OF ANNUAL MEETING

Dear Seneca Forest Homeowner:

The 2025 Annual Meeting of the Seneca Forest Community Association will be held on Wednesday, May 21, 2025, beginning at 7:00 p.m. The meeting will be held via web videoconference. To join, simply go to [www.zoom.us/join](http://www.zoom.us/join), then enter Meeting ID 301-809-5850. The main order of business at the Annual Meeting will be the election of three homeowners to serve on the Board of Directors.

At this time, we are asking for nominations of those who would be interested in serving on the Board. Three of the five positions are up for election this year. The lengths of the terms will vary, either one or three years, based on the number of votes received. The Board of Directors is very important to the overall administration of the Association's affairs, and it does require some time and commitment, including being available once a month for the Board meetings.

If you are interested in helping to make Seneca Forest a better community for yourself and your neighbors, I strongly urge you to read further and seriously consider serving on the Board of Directors.

A Candidate Qualification Statement form can be found on the front page of the Association's website for those who are interested in seeking election to the Board of Directors. Please complete the form and return it to The Management Group Associates at the address listed below by Friday, April 25, 2025. At that time, a list of candidates will be compiled, and a proxy/ballot will be mailed out for the meeting. Further instructions will be forthcoming; however, we would like to remind you now that the proxy/ballot is very important and will be necessary to obtain a quorum of 40% of the homeowners (170 homes) in order to conduct the business of the Annual Meeting.

The Board typically meets at 7:00 p.m. on the third Wednesday of every month. Any changes will be shown on the community's entrance signs, which display the meeting date each month. Please call ahead to confirm the date and how to participate. Also, the Association has a website where such information can be easily found. The website address is [www.SFCAhomeowners.org](http://www.SFCAhomeowners.org).

**Please note there is no longer "day after holiday" trash collection. When trash collection day falls on a holiday, there will be no pickup until the next regular trash collection day.**

Please feel free to contact me if you require any additional information.

Sincerely,

Alan Siefert, AMS, Agent for  
Seneca Forest Community Association

Enclosure

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Please note that TMGA may be deemed a debt collector. Any information obtained from communication with our office may be used for that purpose.

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